



Manoharbai Shikshan Prasarak Mandal Armori's

**MAHATMA GANDHI ARTS, SCIENCE &
LATE NASARUDDINBHAI PANJWANI COMMERCE
COLLEGE, ARMORI**

Dist. Gadchiroli (Maharashtra) 441 208

Affiliated to Gondwana University, Gadchiroli.

Re-accredited by NAAC 'A' with 3.24 CGPA

ANNUAL QUALITY ASSURANCE REPORT

AQAR : 2023-2024

CRITERION – II

TEACHING LEARNING AND EVALUATION

METRIC NO: ~ 2.5.1.

METRIC NAME: ~ Mechanism of internal assessment is transparent and robust in terms of frequency and mode



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**MAHATMA GANDHI ARTS, SCIENCE &
LATE NASARUDDINBHAI PANJWANI COMMERCE COLLEGE**

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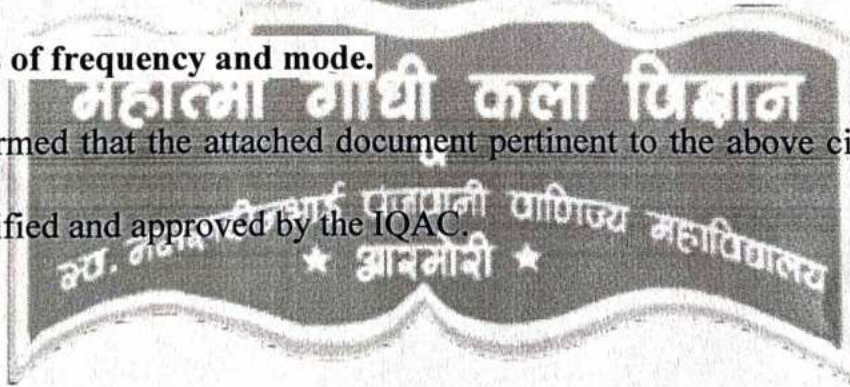
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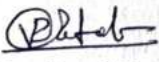
Certificate of Verification


The document herewith is a testimonial of the following specifics;

- **AQAR 2023-24**
- **Criterion - II (Teaching Learning and Evaluation)**
- **Metric no. – 2.5.1**
- **Metric Particular - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.**

It is affirmed that the attached document pertinent to the above cited specifics are duly verified and approved by the IQAC.




Criterion Head


IQAC Coordinator
IQAC-Co-ordinator


IQAC Chairperson
PRINCIPAL
M.G. Arts, Science &
Late N.P. Commerce College
ARMORI, Dist. Gadchiroli



**INSTITUTIONAL ACADEMIC CALENDAR HIGHLIGHTING INTERNAL
ASSESSMENT (SAMPLE)**

**Mahatma Gandhi Arts, Science & Late N. P. Commerce
College, Armori, Dist. Gadchiroli.**

NAAC Reaccredited 'A' Grade with C.G.P.A. 3.24

Affiliated to Gondwana University Gadchiroli

Academic Calendar: -2023-2024

Odd Semester (B.Sc./ B.A/ B.Com./M.Sc./ M.A.) 26 June 2023 to 31 November 2023			
Month	Tentative Dates/Week	Activity /Event/Description	Committee/Dept.
June 2023	Second Week	Commencement of Admission Process	Admission Committee
	21/06/2023	International Yoga Day	Physical Department
	26/06/2023	Commencement of odd Semester	All Faculty
	4 th Week	IQAC Meeting	IQAC
July 2023	1 st Week	Departmental Meetings	All Faculty
	1 st Week	Commencement of Lecture for all Classes	All Faculty
	11/07/2023	International World Population Day (By population education Club)	Geography Dept.
	14 July	Late Wamanraoji Wanmali Birth Anniversary	Cultural Dept.
	3 rd Week	Tree Plantation	NSS and Environment Study Centre
	4 th week	Commencement of Practicals	All Faculty
	4 th Week	IQAC Meeting	IQAC Members
	4 th week	Allotment of Mentees to Mentors	All Faculty
August 2023	1 st Week	Meeting of IQAC with Staff	IQAC and Staff
	1 st Week	Cleanliness Campaign	NSS
	10/08/222	Late Kishorbhau Wanmali Death Anniversary	Cultural and NSS Dept.
	12/08/2021	Ranganathan Jayanti	Library Dept.
	15/08/2021	Independence Day	Physical Education & NSS Dept.
	Month	Mentor Mentee meet	All faculty
	2 nd Week	Meeting of Staff Council	Staff Council
	2 nd Week	Orientation program for First year students /Code of Conduct	Student Welfare and Discipline Committee
	3 rd Week	College Development Committee Meeting	CDC
3 rd Week	Election/ Selection of Students Council, Students Representatives	IQAC	




→	4 th week	Students Enrollment	Admission Committee
	4 th week	Unit Tests	All Faculties
	4 th week	Allotment of Assignments / Projects to Students	All Faculties
	4 th week	Identification off slow and Advance learner	All Departments
	4 th Week	Program on Health and Emotional Balance for Girls Student	Women Empowerment and Health awareness Committee
	4 th week	Career Counselling Program	Employment Guidance Bureau
September 2023	1 st Week	Parent-Teacher Association meeting	Well-wishers Committee
	Month	Group Discussion /Panel Discussion/ Flip Teaching	All Departments
	Month	Innovative methodology in teaching learning	Innovative teaching learning Committee
	Month	Mentor mentee meet	All Faculties
	05/09/2021	Teachers Day Celebration	Cultural Dept
	08/09/2021	International Literacy Day	Population Club
	16/09/2020	Ozone Day (Program on Environment Sustainability)	Environment Study Centre, Geography and Chemistry Dept.
	Month	Three days Faculty Development Programme	Staff Welfare Committee
	Month	Implementation of PBR from students	Institutional distinctiveness and Best Practice Committee
	2 nd Week	IQAC Meeting	IQAC
	2 nd Week	Spardharanta : Competitive Examination	Employment Guidance Bureau
	24/09/2021	NSS Day	NSS Dept.
	3 rd week	AQAR Preparation	IQAC
	→	Month	Unit Test / Internal Assessment
4 th Week	Last Date of Enrollment	Admission Committee	
October 2023	02/10/2021	Gandhi Jayanti and Lal Bahadur Shastri Jayanti	NSS and Cultural Dept
	1 st Week	Student Seminar	All Faculty
	1 st Week	Teaching Learning status report	Program Head
	1 st Week	Unit Test	All Faculty
	2 nd Week	Search for Research Projects & inform to faculty	Research & Development Committee
	2 nd Week	Training and Employment Program for Women	Women Empowerment and Health awareness Committee

	2 nd Week	MOU for Collaboration with Master Software, Skill Development Centre, Nearby Institutions for Students/Faculty exchange, Research.	Employment & Guidance Bureau
	2 nd Week	IQAC Meeting	IQAC
	3 rd week	Organization of Conference	Research & Development Committee & Concerned Department
	15/10/2023	Vachan Prerna Diwas	Cultural Dept.
	3 rd week	Computer Inspection survey	Infrastructure Committee
	3 rd week	Seminar on New Education Policy for Teacher	Knowledge & Resource Committee College
	3 rd week	University Practical Examination	All Dept.
	4 th week	Commencement of University winter odd semester Examination	
November 2023	01 - 30 Nov	Winter Vacation	
	1 st Week	Providing teachers, the list of UGC Care listed Journals	Research & Development Committee & Concerned Department
	Month	Subject Related Seminar Conference	All Faculty
Even Semester (B.Sc./ B.A/ B.Com./M.Sc./ M.A.)			
01 Dec 2023 to 14 May 2023			
December 2023	01/12/2023	Commencement of Even Semester	All Faculty
	1 st Week	Departmental Meeting	All dept.
	01/12/2023	World Aids Day	NSS Dept.
	06/12/2023	Dr. Ambedkar Death Anniversary	Dr. Ambedkar Study Centre / Cultural Dept
	2 nd Week	IQAC meeting	IQAC
	2 nd Week	Commencement of Certificate Courses	All Departments
	Month	Organize Conference/Workshop Seminar	Research and Developments committee
	3 rd week	Staff Council Meeting	Staff Council
	4 th week	College Development Committee meeting	CDC
	25/12/2023	Good Governance day	Cultural Dept
January 2024	03/01/2024	Savitribai Phule Jayanti and Mahila Raj (Women's Governance Day)	Women Cell & NSS
	14 to 28 January	Marathi Bhasha Savradhan Pandharwada	Marathi Dept
	1 st Week	Innovative methodology in teaching learning	Innovative teaching learning Committee
	2 nd Week	Women Empowerment Program	Women Empowerment cell /NSS
	3 rd week	National Service Scheme (NSS) Camp	NSS Dept.
	3 rd week	Yuva Rang Sports and Cultural Meet	Cultural and Sports Committee
	26/01/2024	Republic day Celebration flag hosting	Physical Education /NSS

	Month	Mentor mentee meet Counselling	All Faculty
	Month	PBR Activities	Institutional distinctiveness and Best Practice Committee
	4 th week	Career Counselling Program	Employment Guidance Bureau
	4 th week	One day workshop for Students "Effective uses of ICT Skills"	Computer Science department
	31/01/2024	Hutatma Din	Cultural Dept.
February 2024	1 st Week	Road Safety Activities	Institutional distinctiveness and Best Practice Committee
	1 st Week	Unit Test and Home Assignment	All Faculty
	13 th Feb	Late Wamanraoji Wanmali death anniversary	Cultural Dept.
	19/02/2024	Birth Anniversary of Shivaji Maharaj and Academic Excellence Award distribution and parent teacher meet	Cultural Dept./Well-wisher/ Student welfare
	2 nd Week	Mentor Mentee Meet	All Faculty
	3 rd week	Slow and advance Learner Activities	All Faculty
	3 rd week	Employment and Guidance activities	Employment and Guidance Bureau
	27/02/2024	Marathi Bhasha Diwas	Marathi Dept.
	4 th week	Extension program /Outreach Program	NSS Dept
	4 th week	Earn and Learn scheme	Student welfare Committee
March 2024	1 st Week	Infrastructure Survey and Submitting report to principle	Infrastructure Committee
	1 st Week	Workshop on IPR	Research and Developments committee
	1 st Week	Alumni meet	Well-wisher Committee
	08/03/2024	World Women's Day	Women Empowerment Committee
	2 nd Week	Three days Professional Development training for teaching and Non-Teaching staff	Staff Welfare Committee
	2 nd Week	PBR activities	Institutional distinctiveness and Best Practice Committee
	2 nd Week	Remedial and Booster Classes	All Faculty
	2 nd Week	Feedback and Student Satisfaction Survey	Feedback Committee
	3 rd week	Model test Practice paper	All Dept.
	4 th week	Group Discussion / Flip teaching	All Dept.
	4 th week	Project /Field Based Activities	All Dept.
	Month	Faculty Exchange Program	Research and Development Committee

April 2024	1 st Week	Personality Development Program	Students Welfare Committee
	1 st Week	Book Exhibition	Knowledge and Resource Committee
	2 nd Week	University sponsored Personality development Workshop	Student welfare and NSS Committee
	2 nd Week	Student Seminar / Flip Teaching	All Dept
		Disaster Management Workshop	Physical Education Dept.
	14/04/2024	Dr. Ambedkar Jayanti	Cultural Dept. and Dr. Ambedkar Research Centre
	3 rd week	Meeting of staff Council	Staff Council
	18/04/2024	Commencement of University Summer even semester Examination	18/04/2024
	30/04/2023	Gram Jayanti /Rashtrasant Tukdoji Maharaj Jayanti	Cultural Dept.
May 2024	01/05/2024	Maharashtra day/ Labor Day	Physical Education Dept.
	15 May 2024	End of even Semester	All faculty
Summer Vacation 15 May 2024 to 23 June 2024			

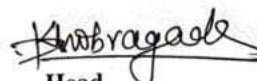



PRINCIPAL
 M.G. Arts, Science &
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 ARMORI, Dist. Gadchiroli

**DEPARTMENTAL ACADEMIC CALENDAR HIGHLIGHTING INTERNAL
ASSESSMENT (SAMPLE)**

**Mahatma Gandhi Arts, Science & Late N. P. Commerce College
Armori, Dist-Gadchiroli-441208
Department of "Microbiology"
Academic and co-curriculum calendar
(2023-24)**

Sr No.	Month	Activity	Remark
1.	June 23	Admission Process	
2.	July 23	Departmental meeting, Discussion and Distribution of syllabi and paper pattern, planning the academic activities, Teaching start, Unit Test	
3.	Aug 23	Unit test, Inauguration of Microbiology Society, Blood donation and Health check-up camp, Result analysis, Identification of Slow and Fast Learner	
4.	Sept 23	Unit test, Result analysis, Seminars (Sem I, III & V), Group Discussion, Remedial and Booster Classes, Organize a Microorganism Day (17 th Sep)	
5.	Oct 23	Unit Test, Flip Teaching, celebrate Global Hand washing Day (15 th Oct), Home-assignment, University Practical Exam	
6.	Nov 23	Winter Vacation, University Theory Exam	
7.	Dec 23	Classes Start, AIDS Awareness Program, Departmental Meeting, Allotment of Project Work to B.Sc. Sem VI	
8.	Jan 24	Unit test, Participation in Yuvarang Sports and Cultural Program	
9.	Feb 24	Unit Test, Result analysis, Identification of Slow and Fast Learner, Laboratory testing Workshop, Flip teaching	
10.	March 24	Unit test, Home-assignment, Remedial and Booster Classes	
11.	April 24	Project work completion, Unit test, Discussion on completion of syllabus, University Exam	
12.	May 24	End of Session, Summer Vacation	

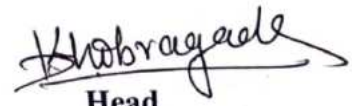

Head

Department of Microbiology

NOTICE OF INTERNAL ASSESSMENT (SAMPLE)

Notice

All B.Sc. Sem I, III and V students of Microbiology Department, Mahatma Gandhi Arts, Science and Late N. P. Commerce College, Armori informed that the department conducts Paper I unit tests. A unit test I and Unit test II are scheduled on 13-Aug-2023 and 17-Aug-2023 respectively. Unit test is compulsory for all students as per internal assessment protocol.



Head

Department of Microbiology

DEPARTMENTAL ACADEMIC CALENDAR HIGHLIGHTING INTERNAL ASSESSEMENT (SAMPLE)

ACADEMIC CALENDAR

Department of English

2023-2024

Sr. No.	Month	Activities
1.	July	Discussion of result, Admission Process, Departmental Meeting, Preparation of Academic Calendar
2.	August	Workload distribution, Commencement of classroom teaching, Result Analysis,
3.	September	Unit Tests, Slow & Advanced Learner, Mentor-Mentee
4.	October	Internal Assessment Activities, GD, Seminar
5.	November	Winter Vacations
6.	December	Departmental Meeting
7.	January	Student Seminar, Study Association Activities, Certificate Course Commencement
8.	February	Language & Literary Survey, Poets' Meet, Mentor-Mentee
9.	March	Unit Tests, Group Discussion
10.	April	Internal Assessment Activities, Slow & Advanced Learner, Mentor-Mentee
11.	May	Annual Report Writing & Departmental Meeting
12.	June	Summer Vacation




Head

Department of English
M. G. Arts, Science & Late N. P.
Commerce College, Armori

NOTICE OF INTERNAL ASSESSMENT (SAMPLE)

